

**West of England Local Enterprise Partnership
Board meeting – 06.10.21**

Appointment of Vice Chair of West of England Local Enterprise Partnership

Purpose of the report

1. To elect a new Vice Chair[s] for the West of England Local Enterprise Partnership.

Recommendation

To note the process for appointing a new LEP Vice Chair[s] and to discuss and formally approve the recommendations of the Business Nominations Committee.

Background

2. The process to appoint a new Vice Chair for the West of England LEP is set out in the LEP Board Terms of Reference and Local Growth Assurance Framework.
3. This paper sets out the process undertaken and the recommendation of the Business Nominations Committee.
4. At the meeting on 6th October 2021 All LEP Board Members will be given the opportunity to comment on the recommendations of the business nominations committee before there is a vote.

Process

5. LEP Board Business members were contacted on 27th August 2021 and invited to submit expressions of interest for the role of Vice Chair no later than Friday 3rd September 2021.
6. Expressions of interest were received from Professor Sue Rigby, Vice Chancellor, Bath Spa University and Katharine Finn, Assurance Partner, PWC.
7. The business nominations committee met on Monday 27th September 2021. This was attended by the current Chair Richard Bonner and business board members Neil Douglas, Zoe Metcalfe and Joanne Rumley. The formal minute of this meeting is attached to this report.
8. As set out in the minute of the meeting, the Business Nominations Committee recommended that both Sue Rigby and Katharine Finn are appointed Vice Chairs of the West of England Local Enterprise Partnership, commencing 6 October 2021 for the following terms:

- Katharine Finn for a term of 12 months
- Sue Rigby for a term of three years

Decision:

The LEP Board are asked to formally approve the recommendation of the Business Nominations Committee and to confirm that both Sue Rigby and Katharine Finn will take up the position of Vice Chair of the West of England Local Enterprise Partnership for the following terms:

Katharine Finn for a term of 12 months

Sue Rigby for a term of three years

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