

West of England Combined Authority Committee and West of England Joint Committee Forward Plan

Publication date: 25 October 2019

The Forward Plan seeks to anticipate (as far as possible) the decisions to be made by the West of England Combined Authority Committee and Joint Committee during the current municipal year. Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The Forward Plan is updated regularly and can be viewed on the West of England Combined Authority website.

The Forward Plan goes beyond the minimum legal requirement for notice of key decisions to be published at least 28 days in advance of the decision-taking meeting, and demonstrates the West of England Combined Authority's commitment to openness and participation in decision making. It also assists the West of England Combined Authority's Overview and Scrutiny Committee in planning their agendas and input to policy formulation and development, and in reviewing the work of the Combined Authority.

For all committee meetings, a formal agenda will be published at a minimum of 5 clear working days before the meeting.

Meetings of the Combined Authority Committee and Joint Committee are scheduled to be held on the following dates for the remainder of the 2019-20 municipal year:

- * 6 December 2019
- * 31 January 2020 (budget meeting)
- * 20 March 2020

6 DECEMBER 2019 - WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE		
Item	Lead officer	Email
WECA and Mayoral budget outturn report To present the latest revenue and capital financial outturn budget monitoring report	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Treasury Management monitoring report To present the latest Treasury Management monitoring report	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
WECA Investment Fund / Programme – latest proposals To seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Transport Authority Integration To approve proposals for the delivery of strategic transport authority integration	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk
Cultural Strategy To provide an update on the development of, and seek endorsement of a cultural strategy for the Combined Authority	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk

6 DECEMBER 2019 - JOINT COMMITTEE		
Item	Lead officer	Email
Local Enterprise Partnership (LEP) revenue budget outturn To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
LEP One Front Door Funding Programme To consider the latest business cases seeking approval for funding through the Local Growth Fund / Economic Development Fund	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Draft Local Cycling and Walking Infrastructure Plan (LCWIP) To approve the draft Local Cycling and Walking Infrastructure Plan document for the West of England and the proposed consultation process for the LCWIP document, including agreeing the pathway to adoption of the final document	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk
Cultural Strategy To provide an update on the development of, and seek endorsement of a cultural strategy for the Combined Authority	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk

31 JANUARY 2020 - WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE – BUDGET MEETING		
Item	Lead officer	Email
WECA and Mayoral budget outturn report To present the latest revenue and capital financial outturn budget monitoring report	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Mayoral budget setting report 2020/21 To approve the budget for the Combined Authority Mayoral functions for 2020/21	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Combined Authority budget 2020/21 To approve the 2020/21 budget for the Combined Authority	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Capital Strategy including Treasury Management and Investment Strategies To approve the updated Capital Strategy for the Combined Authority including the Treasury Management and Investment Strategies	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
WECA Investment Fund / Programme – latest proposals To seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk

2019/20 Business Plan progress report To provide the Quarter 3 assessment of the delivery of the Combined Authority's Business Plan for 2019/20	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk
2020/21 Business Plan To agree the Combined Authority's Business Plan for 2020/21	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk
Update on Climate Emergency action planning To provide a 6 month update following the 19 July 2019 declaration of a climate emergency by the Combined Authority	Jess Lee, Head of Strategy	strategy@westofengland-ca.gov.uk

31 JANUARY 2020 - JOINT COMMITTEE – BUDGET MEETING		
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Local Enterprise Partnership (LEP) revenue budget outturn To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Revenue budget setting report 2020/21 – LEP and IBB To present the LEP and IBB budget proposals for 2020/21	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
LEP One Front Door Funding Programme To consider the latest business cases seeking approval for funding through the Local Growth Fund / Economic Development Fund	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
West of England Joint Spatial Plan update To update the committee on the position regarding the Joint Spatial Plan in light of the letters received from the Planning Inspectorate following the Examination in Public hearings held in July 2019	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk

Joint Local Transport Plan 4 To approve the updated Joint Local Transport Plan following the public consultation that took place in February-March 2019 and the subsequent further development of the plan	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk
2019/20 Business Plan progress report To provide the Quarter 3 assessment of the delivery of the Combined Authority's Business Plan for 2019/20	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk
2020/21 Business Plan To agree the Combined Authority's Business Plan for 2020/21	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk
Update on Climate Emergency action planning To provide a 6 month update following the 19 July 2019 declaration of a climate emergency by the Combined Authority	Jess Lee, Head of Strategy	strategy@westofengland-ca.gov.uk

20 MARCH 2020 - WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE		
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