

**A meeting of the**  
**West of England Joint Committee**  
**will be held on**

**Date: Friday, 1 February 2019**

**Time: 1.00 pm**

**Place: Council Chamber, Bristol City Hall, College Green, Bristol**

Notice of this meeting is given to members of the West of England Joint Committee as follows:

Mayor Tim Bowles, West of England Combined Authority  
Mayor Marvin Rees, Bristol City Council  
Cllr Tim Warren, Leader, Bath & North East Somerset Council  
Cllr Toby Savage, Leader, South Gloucestershire Council  
Cllr Nigel Ashton, Leader, North Somerset Council

**Enquiries to:**

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# West of England Combined Authority Committee Agenda

## YOU HAVE THE RIGHT TO:-

- Attend all WECA, Committee and Sub-Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five days before the date of the meeting
- Inspect agendas, reports and minutes of the WECA and all WECA Committees and Sub-Committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period public reports for a period of up to four years from the date of the meeting. (A list of background papers to a report is given at the end of each report.) A background paper is a document on which the officer has relied in writing the report.
- Have access to the public register of names, addresses and wards of all Councillors sitting on WECA, Committees and Sub-Committees with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of WECA, Committees and Sub-Committees
- Have access to a list setting out the decisions making powers the WECA has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the Council works please contact Democratic Services, telephone 0117 42 86210 or e-mail: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

## OTHER LANGUAGES AND FORMATS

**This information can be made available in other languages, in large print, braille or on audio tape.**

**Please phone 0117 42 86210**

### **Guidance for press and public attending this meeting**

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 2018, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

## **1. EVACUATION PROCEDURE**

In the event of a fire, please await direction from staff who will assist with the evacuation. Please do not return to the building until instructed to do so by the fire warden(s).

## **2. APOLOGIES FOR ABSENCE**

## **3. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

## **4. MINUTES OF THE PREVIOUS MEETING**

5 - 8

To confirm the minutes of the meeting of the Joint Committee held on 18 January 2019 as a correct record.

## **5. CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair of the Joint Committee.

## **6. COMMENTS FROM THE CHAIR OF THE LOCAL ENTERPRISE PARTNERSHIP BOARD**

To receive any comments from the Chair of the Local Enterprise Partnership Board.

## **7. COMMENTS FROM THE CHAIR OF THE WECA OVERVIEW & SCRUTINY COMMITTEE**

To receive any comments from the Chair of the WECA Overview & Scrutiny Committee.

## **8. ITEMS FROM THE PUBLIC (PETITIONS; STATEMENTS; QUESTIONS)**

If you wish to present a petition or make a statement at this meeting, you are required to submit this by 12 noon on the working day before the meeting by e-mail to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)  
For this meeting, this means that your petition/statement must be received in this office by **12 noon on Thursday 31 January 2019**.

If you wish to ask a question at the meeting, you are required to submit the question in writing to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk) by no later than 3 working days before the meeting. For this meeting, this means that your question(s) must be received in this office by the end of **Monday 28 January 2019**.

In presenting any statements at the meeting, members of the public are generally permitted to speak for up to 3 minutes each. The total time available for this session is 30 minutes so at the discretion of the Chair, speaking time may sometimes be reduced depending on how many public items are received. Please note that all public items will be circulated in advance of the meeting to the committee members.

## **9. PETITIONS FROM ANY MEMBER OF THE JOINT COMMITTEE**

Any member of the Joint Committee may present a petition at a Joint Committee meeting.

## **10. LOCAL ENTERPRISE PARTNERSHIP (LEP) AND INVEST IN BRISTOL AND BATH (IBB) BUDGET OUTTURN APRIL - DECEMBER 2018**

9 - 18

This report presents the forecast revenue outturn budget monitoring information for the Joint Committee for the financial year 2018/19 based on actual data for the period April 2018 to December 2018. The report covers the LEP and IBB revenue budgets.

<b>11. REVENUE BUDGET SETTING REPORT 2019/20</b>	19 - 26
This report asks the Joint Committee to consider and approve the budget in respect of the Local Enterprise Partnership (LEP) and Invest in Bristol and Bath (IBB) for 2019/20.	
<b>12. LEP ONE FRONT DOOR FUNDING PROGRAMME</b>	27 - 50
This report asks the Joint Committee to consider business cases for schemes seeking approval for funding through the Local Growth and Economic Development Funds.	
<b>13. WEST OF ENGLAND ENERGY STRATEGY</b>	51 - 202
This report presents the proposed basis of the West of England Energy Strategy for approval.	
<b>14. QUARTERLY PROGRESS REPORT ON WECA BUSINESS PLAN 2018/19</b>	203 - 214
This report presents an update on the delivery of the 2018/19 WECA Business Plan.	
<b>15. WECA BUSINESS PLAN 2019/20</b>	215 - 236
This report presents the 2019/20 WECA Business Plan for approval.	
<b>16. INFORMATION ITEM - DECISIONS TAKEN AT THIS MEETING</b>	
Details of the decisions taken at this meeting and the draft minutes of this meeting will be published on the West of England Combined Authority website as soon as possible after the meeting.	